

**APPLICATION FOR MUTATION OF NAME**

Affix Court  
Fees of ₹ 10/-

To  
The Block Land & Land Reforms Officer.

Sir,

I / We like to get my name / our names mutated in the record of rights in respect of the land purchased / inherited by me / us, the particular of which are furnished below:

1. Particulars of the applicant:
  - a) Name:
  - b) Father's / Husband's Name:
  - c) Postal address:
  - d) Telephone No.:
  - e) Existing Khatian No. of the applicant in the relevant Mouza, if any
2. Details of Transfer:
  - a) Mode of transfer:  
(Purchase / inheritance / exchange hebanama etc.)
  - b) Registered Deed No. and Date:
  - c) Whether transferred directly from the recorded rayat:  
(If not, state whether copies of all chain deed are available with him)
3. Particulars of transferor:
  - a) Name:
  - b) Father's / Husband's name:
  - c) Postal address:

4. Land schedule for which mutation sought for:

District:	Police Station:	Mouza:	J.L. No:		
Khatian No. L.R.	Plot No. L.R.	Share	Area Owned In Decimal	Total Area in Decimal	Nature

I do hereby declare that the above Statement is true.

Yours faithfully

Dated:

(Signature of Applicant)

Enclosed:

- 1) Photocopy of the Registered Due and / or Link Deeds.
- 2) Photocopy of the receipts of up-to-date Land Revenue.
- 3) Photocopy of the receipts of the Municipal / Panchayat Tax.
- 4) Succession Certificate from the appropriate authority.
- 5) Affidavit in Original.
- 6) Certificate from the Finance Institution.

**DECLARATION FORM**

I, Sri / Smt. .... son / daughter of Sri. / Smt.  
..... residing at .....  
..... under Police Station ..... in the District  
of ..... do hereby affirm and declare as follows:

1. That I am the absolute owner of the plot of the land described in the Schedule below by way of transfer vide Registered Deed No. .... Dated ..... / Inheritance being the legal heir of ..... from whom it is so inherited on ..... due to .....
2. That I have been possessing the said plot of land since ..... Uninterruptedly and it is free from all encumbrances.
3. That the said plot of land is neither vested now acquired by the Government and there is no proceeding initiated in respect of the said plot of land for its vesting or acquisition till date.
4. That the said plot of land is not vested / does not fall under the purview of the Urban Land (Ceiling & Regulation) Act, 1976.
5. That the said plot of land is not involved in any Court Cases.
6. That I shall apply for long-term settlement of the said plot of land on such terms and condition and on payment of such salami and rent as the state Government may fix in this regard, if the said plot of land is found to have already been vested in the State at any plot of time. In case of failure to do so, I shall forthwith make over vacant and peaceful possession of the said plot of land to the State Government.
7. That I shall make over possession of the said plot of land to the State Government without any claim, I the said plot of land is found to have already been acquired by the State Government at any point of time.
8. That I shall pay regularly the land revenue in respect of the said plot of land as may be fixed by the State Government in accordance with the prevision of the West Bengal Land Reforms Act, 1955.
9. That I shall abide by all the terms and conditions as may be fixed by the State Government from time to time for holding the said plot of land as per provision of any law for the time being force.
10. That the mutation granted shall be liable to be canceled, if any information provided with the mutation application is found to be not true.
11. That the statement made hereinabove are true to the best of my information, knowledge and belief and nothing material has been concealed therein.

**DESCRIPTION OF THE PLOT OF LAND**

District	Police station	Mouza with J.L. No.	Khatian No.	Plot No.	Total area	Area Owned

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Full Signature of the Declarant